

ASHLEY C GRIFFIN

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PROFESSIONAL EXPERIENCES

Katz Casting

Los Angeles, CA

Freelance Casting Assistant

October 2019 - Present

- Corresponded with casting directors on casting lists/clients while carrying out office duties
- Supervised and assisted actors/actresses during casting calls
- Streamlined the casting process from the deck by staying organized, confident, and friendly

Illinifest: University of Illinois Film Festival

Champaign, IL

Film Festival Curator

January 2019 - April 2019

- Orchestrated a university funded film festival that recieved over 60+ entries
- Designed banners, posters and social media advertisements
- Reached out to possible sponsors through email and social media

Dreamscape

Champaign, IL

Post-Production Assistant/ Assistant Editor

September 2016 - May 2017

- Assisted director with desk work, editing and screenwriting motion picture
- Recorded B-Roll utilizing DSLR cameras and an array of editing software
- Observed cinema professionals in both pre and post production of film process

Leaner Creamer

Culver City, CA

Advertising Intern and Creative Content Maker

June 2016 - August 2016

- Created and edited advertisements for company's Instagram and website
- Collaborated with interns to create advertisements with various Instagram influencers

KBEV Channel 6

Beverly Hills, CA

Paid Telecommunications Producer and Director

September 2014 - May 2015

- Directed and produced a publicly broadcasted, daily news program
- Executed various tasks including setting up equipment, monitoring the soundboard, manning a camera, using a teleprompter, technical directing, and floor managing

TECHNICAL SKILLS

Basic Computer and Coding:

- Microsoft Office Suite (Word, Powerpoint, Excel) *Advanced*, Python *Intermediate*, MATLAB *Basic*

Editing Programs:

- Adobe After Effects *Advanced*, Adobe Photoshop *Advanced*, Adobe Premiere *Advanced*, Sony Vegas *Intermediate*, iMovie *Intermediate*, Adobe Lightroom *Basic*

LEADERSHIP AND PHILANTHROPY

School on Wheels Nonprofit

Los Angeles, CA

Volunteer tutor and mentor

September 2012 - Present

- Volunteers, tutors and mentors for a non-profit for homeless and underprivileged youth in downtown Los Angeles

EDUCATION

University of Illinois Urbana-Champaign, College of Media (Roger Ebert Funded)

Class of 2019

Bachelor of Science in Media and Cinema Studies, Minor in Communications

- Dean's List
- Relevant Coursework: 15+ cinema/television university courses with multiple technical and theoretical skills